

## Safe Patient Handling and Mobility Toolkit – Tool 3g

To learn more about using this tool refer to the Section 3 in the Safe Patient Handling and Mobility: A Toolkit for Program Development 2025 at: <https://www.nvha.net/safe-patient-handling-and-mobility-toolkit/>

### Safe Patient Handling and Mobility (SPHM) Program Worksite Assessment Summary

Safe Patient Handling and Mobility Program Site-Visit Summary		ABC Hospital
Unit/Department: _____	Date of Assessment: _____	Assessment Team Contact Info. _____
# of Beds	Patient population	
<p>A Unit Assessment to identify hazards and evaluate risk associated with patient handling tasks was completed on _____ [date of assessment]. The assessment team included _____ [list team members]. The assessment reviewed unit/department characteristics and processes such as patient attributes staffing, training, communications, etc, physical environment (equipment availability and accessibility, room size, storage etc), as well as patient handling and mobility activities.</p> <p>Approximately _____ [# of participants] of unit/dept. staff participated in the assessment including _____ [professions/positions represented].</p> <p>High risk tasks were observed by the assessment team when possible.</p> <p>Incident and injury data and employee and manager survey data were reviewed as part of the assessment process and considered when making the following recommendations</p> <p><i>Add information about next steps related to overall SPHM program planning e.g., program plan completion &amp; approval; equipment trials; piloting the program on the unit/dept etc.</i></p>		
<b>Overview of Recommendations</b> [brief description of recommendations] Note if any tasks were not addressed or require further evaluation.		
<b>Summary of Equipment Recommended (may be dependent on trial and further input from stakeholders)</b>		
[#] Ceiling Lifts (if installation physically feasible) [#] Mobile Floor Lifts [#] Powered and non-powered Sit-Stand Lifts [#] Air-assisted lateral transfer devices [#] Friction reducing devices (type and quantity)	[#] Fall recovery devices [#] Other [#] Slings (type, size etc.) Note specific equipment needs for patients of size.	

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Risk Mitigation Plan: Engineering Controls		
Facilities Design Related		
Risk Factors/Issues Observed	Solution	Next Steps
Risk Mitigation Plan: Administrative Controls		
Risk Factors Related to patient mobility assessment protocols; training; SPHM equipment management etc.	Solution– Process & Procedure Related	Next Steps